



# ROCKHAMPTON NETBALL ASSOCIATION INC.

## POLICY HEALTH & SAFETY

### Name Injury Reporting Process

Version Control

17.11.16	Draft	L. Friske
9/3/17	Endorsed	Management
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#### Procedures to be followed in the event of an injury:

1. All Injuries incurred at Jardine Park netball facility or Rockhampton Netball Association (RNA) events must be reported to the RNA Office.

It is the responsibility of the injured player, parent or guardian to complete the Insurance Claim Form (download from <https://www.howdengroup.com/au-en/netball-how-to-make-a-claim>).

#### In the event that an ambulance is required to attend to an injury

During fixtures, carnivals and other RNA events, if an Ambulance is required this MUST be co-ordinated with the RNA Office.

A responsible person (preferably an adult) is to call for an ambulance should it be required.

The person requesting the ambulance is to wait with the injured person until the ambulance arrives in case further information is required and/or for instructions from the ambulance operator.

An injury reporting form should be completed by the team's coach/manager/team official on behalf of the injured player at soon as practicable.

#### IN MOST CASES THE AMBULANCE WILL ADVISE NOT TO LET THE INJURED PERSON EAT OR DRINK ANYTHING

#### In the event that an ambulance is required to attend to an injury

- Ensure that you liaise with RNA Officials to let them know an ambulance has been called to the Association.

#### If the injury has occurred on the netball-specific courts (courts 1-12):

- The ambulance should be directed to the nearest entry.

#### If the injury to the player is of a life-threatening nature

The ambulance should be directed to the vehicle access point at the end of court 12 on Allenby Street carpark whereby it can then drive across the courts.

Two officials are to go to the entrance and check if there are any vehicles blocking the entranceway.

- If so, one is to liaise with the office for announcements to be made for vehicles to be moved immediately.
- The other official is to wait at the vehicle entry point to direct the ambulance to the location of the patient/s.

Once the ambulance enters the venue, the RNA official in the office will halt all games and make an announcement that an ambulance is moving across the courts and that all players and spectators are to ensure they are not in the path of the vehicle.

An Official will liaise with the ambulance officers and the RNA Office Convenor as to the resumption of games.

Games may be halted and/or delayed as required to ensure the safe access of the ambulance, players and spectators.

**If the injury has occurred on the grass courts (courts 13-25):**

- The ambulance should be directed to the vehicle entry point on Lion Creek Road (at end of the hard courts).
- Two officials are to go to the entrance and check if there are any vehicles blocking the entranceway.
  - If so, one is to liaise with the office for announcements to be made for vehicles to be moved immediately.
  - The other official must ensure that the ambulance has a clear path to the grass courts and then return as soon as possible to wait at the entrance to provide direction to the Ambulance upon its arrival.

**To assist the ambulance officers to easily identify the RNA Official/s:**

- The RNA official is to wear the provided Hi-Vis vest.
- A red flashing light is also to be carried and operated.
  - Both of these items can be located inside the RNA Office.