



## Rockhampton Netball Association Management Meeting

### MINUTES

Date: 25<sup>th</sup> July 2024  
Time: 6pm  
Venue: RNA Clubhouse, Jardine Park  
Attendees: Simone Hitchcock, Julie Easton, Melissa Weder, Angela Ross, Kalie Green, Samantha O'Brien, Julie-Ann Thackeray  
Apology: Cameron New, Elizabeth Blyton  
Minute Taker: Julie-Ann Thackeray  
Chair: Simone Hitchcock

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### Agenda Items

**1. Meeting Open**

6.20pm

**2. Apologies**

Cameron New, Elizabeth Blyton

Moved – Kalie Green                      Second – Julie Easton      Carried

**3. Confirmation of minutes of Previous Meeting**

Minor Changes regarding the wording supply of hours worked rather than hours and amounts paid to staff each month.

Moved – Melissa Weder                      Second – Julie Easton      Carried

**4. Business arising from the Minutes of the previous meeting**

Business Arising	Person Responsible
Grant Funding <ul style="list-style-type: none"><li>- Successful in the DTIS grant.</li><li>- Planning underway with RRC, first meeting with RRC is Thursday 01/08/2024 a 1.00pm</li><li>- Liz is still seeking suggestions from Management Committee on item suggestions for grant applications</li><li>- Community Assistance Program for Sullivans Carnival</li><li>- Play Our Way EOI was completed in collaboration with Council</li></ul>	Liz and Simone



<p>Supporter Pack</p> <ul style="list-style-type: none"> <li>- Letter has been drafted</li> <li>- Was not reviewed at the meeting – Simone advised that the letter will be moving more to a follow up style</li> <li>- Merch packs have been provided to Pollies and Mayor</li> <li>- Brittany Lauga only person to not have received her package</li> </ul>	<p>Liz and Simone</p>
<p>Rep Update</p> <ul style="list-style-type: none"> <li>- Sam supplied a very comprehensive review of the Junior State Age carnival</li> <li>- Overall good results from most of the teams. Some teams did struggle and unfortunately the 14's did not get any wins.</li> <li>- 2024 grade allocations were based on 2023 results so can be difficult with changes in teams between years.</li> <li>- There was an issue with an RNA coach who was not fulfilling the previously published Coaching expectations. There was a timing clash between this coach's team and the team her daughter was playing in. Coach chose to not return with her team to the accommodation and stay to watch her daughter. Lengthy discussions were held between the Rep Sub Committee members and a recommendation was sent to Management to endorse that this coach is not to be part of the Rep Program in 2025. This will extend to any capacity.</li> <li>- Moved: Sam O'Brien Seconded: Simone Hitchcock – carried unanimously</li> <li>- Date for Red Rooster next year is 1<sup>st</sup> and 2<sup>nd</sup> March 2025.</li> <li>- Prep for Rep will run on 13/20 and 27 October 2024. Will run from 8.00am to 10.00am. Cost will be \$30.00 (\$10.00 per sessions) – will be run by current rep coaches and participants will be capped at 50.</li> <li>- Trial dates will be November 9<sup>th</sup> and 10<sup>th</sup> November 2024 for Senior Teams and November 23<sup>rd</sup> and 24<sup>th</sup> for Junior Teams</li> <li>- Rep Presentation Dinner will be held on 24<sup>th</sup> August 2025. This is the night before the Lightning Clinic, suggested that the visiting players are asked if they would like to attend the Dinner.</li> </ul>	
<p>CPL/Country Carnival/Ruby North update – ongoing</p> <ul style="list-style-type: none"> <li>- CPL cancelled by vote of involved associations.</li> <li>- Simone in correspondence with Committees from these associations</li> <li>- Julie-Ann provided an update on the newly formed Ruby North competition. Meeting was advised that Capricorn Netball will be the licence holder for this region. Ruby North will consist of 4 teams, one from Capricornia, Mackay, Townsville and Cairns. This competition is Netball Qld's initiative to acknowledge that there is no easily accessed player pathway for this regions athletes. There has also been talk by NQ that other team maybe asked to participate as guests only.</li> </ul>	<p>Simone</p>



<ul style="list-style-type: none"> <li>- Ruby North steering committee members included Julie-Ann Thackeray, Kalie Green and Julie Easton together with another 8 or so members spread throughout the region.</li> <li>- Competition will run across 4 cluster weekends with one being hosted in each region. Games will be played at CQU and wherever possible NQ will utilise local umpires and officials. Coaches and Officials from Sapphire/Ruby teams down South will attend cluster rounds to do talent identification.</li> <li>- Players will have official contracts.</li> <li>- Simone queried if there would be a winner named at the end of these cluster rounds. Advised not quite sure at the moment. Suggested that Simone send correspondence to Deb Eastlake, Development Manager for this region to formally suggest this.</li> <li>- Trials will be open to all players 16 and over and could include players from other areas.</li> <li>- Licence has been awarded and planning is underway now to obtain commercial sponsors and partners.</li> <li>- NQ encouraged regions to reinstate their CPL competitions as a stepping stone to Ruby North trials.</li> </ul>	
<p>Business Credit Card – still ongoing</p> <ul style="list-style-type: none"> <li>- Simone tried applying, technical issues with CBA</li> <li>- Will continue trying to apply</li> </ul>	Simone
<p>Train like a Firebird – Update – still ongoing</p> <ul style="list-style-type: none"> <li>- EOI was completed. Nil correspondence since</li> </ul>	Di
<p>A-Res to Uni</p> <ul style="list-style-type: none"> <li>- Ongoing – meeting has been requested to discuss with options with Frenchville Sport Club who currently have the booking. Booking on a Tuesday night is difficult to get moved. Discussed using the Uni for 1 timeslot on a Tuesday night as it is not used after 7.30pm. Again need to look at possibly moving a grade to a Wednesday night to make full use of facility. There is the possibility to have 6 teams playing on a Wednesday night and fully use all courts that we have already.</li> <li>- Noted there are issues with the scoreboard not working. Court 2 Scoreboard is now operational</li> </ul>	Di & Julie-Ann
<p>Grass Courts – Damage to posts/Hoops – still ongoing</p> <ul style="list-style-type: none"> <li>- RCC are currently working on the courts.</li> <li>- Not fit for use for a while. Angela (Primary School Convenor), Justin Bulwinkle and Simone will meet to discuss.</li> <li>- Once the courts are back in condition it will be our responsibility to maintain.</li> </ul>	Simone
<p>Draft Updated By-Laws – Netball Connect calculations</p> <ul style="list-style-type: none"> <li>- Hold Over</li> </ul>	Simone
<p>Perpetual Trophies</p> <ul style="list-style-type: none"> <li>- Criteria and dates for meeting have been completed.</li> <li>- Process is tracking along time lines</li> <li>- Volunteer from MC for Sportsperson of the year award required, 18<sup>th</sup> August 6pm</li> </ul>	Di and Simone

<ul style="list-style-type: none"> <li>- Julie Easton volunteered to be the Management Team representative for the Sportsperson of the Year trophy deliberations.</li> </ul>	
<p>Court Washing</p> <ul style="list-style-type: none"> <li>- Rob is continuing when he can with the remaining courts</li> <li>- All those present at the meeting advised that positive feedback had been given on how great the courts look and how clean they are.</li> </ul>	Rob
<p>Pink Week</p> <ul style="list-style-type: none"> <li>- To be done in August</li> <li>- Being held during the week of the 5<sup>th</sup> to the 7<sup>th</sup> of August.</li> <li>- Discussions were held as to methods of fundraising and the ability of teams to wear pink items over their original uniforms.</li> </ul>	Di & Kalie
<p>Kerr Solutions</p> <ul style="list-style-type: none"> <li>- Works complete as per agreement</li> <li>- Kerr solution recommended a further improvement that required the implementation of a new internet provider – this was not agreed to by the Management Committee as they could not see the benefits from what was provided.</li> </ul>	Liz
<p>Exposed Pipe</p> <ul style="list-style-type: none"> <li>- Mel to follow up by the end of the weekend</li> </ul>	Mel
<p>New Amp</p> <ul style="list-style-type: none"> <li>- Hold over</li> <li>- Advise from the Management Committee was that the current systems is still not loud enough and that players are still struggling to hear announcements, especially out on the back courts.</li> </ul>	Di
<p>FSC Hire of Grass Courts</p> <ul style="list-style-type: none"> <li>- Hold over</li> <li>- No further communication from Frenchville Sports club so possibly they are no longer interested.</li> </ul>	Julie-Ann & Di
<p>Complaints Policy – ongoing</p>	Simone and Di
<p>Policy Updates – status on review</p>	Simone and Di
<p>Hours worked by staff –</p> <ul style="list-style-type: none"> <li>• extensive discussions were held around this subject due to the increasing amount of wages that are being spent each month. Meeting was enquiring as to what particular tasks are being undertaken by each staff member.</li> <li>• Simone was asked to supply the position descriptions for Liz, Di and her position so they could be reviewed by Julie-Ann</li> <li>• Meeting was concerned that all staff are currently on casual wages and it maybe time to review and convert these to Permanent Part time.</li> <li>• New regulations have been implemented that we must present to our AGM all remuneration paid to committee members and their relations.</li> <li>• Very important that we have a strong understanding of this before the end of our financial year.</li> </ul>	Liz and Julie-Ann



<ul style="list-style-type: none"><li>All timesheets must now go through Xero so they can be reviewed easier.</li></ul>	
Rep SC meetings – ongoing	Simone and Sam

**5. Finance**

Attached Report (June 2024)

Accepted

**6. General Business**

- a) June Gosby Criteria – reviewed and approved by meeting
- b) Firebirds Clinic on 23<sup>rd</sup> Sept – carried over
- c) Minis Break up – carried over
- d) Graffiti – carried over
- e) Petition – carried over
- f) Leadership Conference – carried over

**7. Business arising from floor**

NIL

- 8. Next meeting 22/08/2024 – 6.00pm
- 9. **Meeting Closed** at 8.40pm.

Simone Hitchcock

President

Rockhampton Netball Association

Date